

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution **NATIONAL COLLEGE , NUAPADA**

- Name of the Head of the institution: **DR. ASHOK KUMAR PATNAIK**
- Designation: **PRINCIPAL**
- Does the institution function from own campus: **YES**
- Phone no./Alternate phone no.: **NIL**
- Mobile no.: **9861663306**
- Registered e-mail: **principalncn@gmail.com**
- Alternate e-mail : **iqacncn1978@gmail.com**
- Address : **AT- NUAPADA, PO- NUAPADA ,
PS-NUAPADA, PIN-766105,DIST-NUAPADA ,STATE-ODISHA**
- City/Town : **NUAPADA**
- State/UT : **ODISHA**
- Pin Code : **766105**

2. Institutional status:

- Affiliated / Constituent: **AFFILIATED (PERMANENT)**
- Type of Institution: **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: **Grant in AID, UGC 2F & 12B**

- Name of the Affiliating University: **SAMBALPUR UNIVERSITY, JYOTI VIHAR, BURLA**
- Name of the IQAC Co-ordinator: **SRI. KISHOR KUMAR BARIK**
- Phone no. :

Alternate phone no.

- Mobile: **9437555704**
- IQAC e-mail address: **iqacncn1978@gmail.com**
- Alternate Email address: **principalncn@gmail.com**

3. Website address: www.nationalcollegenuapada.org.in

Web-link of the AQAR: (Previous Academic Year): **NA**

4. Whether Academic Calendar prepared during the year? YES

Yes/No....., if yes, whether it is uploaded in the Institutional website: **NO**

Weblink: **www.nationalcollegenuapada.org.in**

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C++	66.4	2007	from: 2007 to: 2012
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: 02.04.2016

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
NA	NA	NA

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for*

<i>improvements</i>	NO
• <i>Academic Administrative Audit (AAA) conducted and its follow up action</i>	NO
• <i>Participation in NIRF</i>	NO
• <i>ISO Certification</i>	NO
• <i>NBA etc.</i>	NO
• <i>Any other Quality Audit</i>	NO

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **NO**

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: **NIL**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... **NO**

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **NO**

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- ❖ New Building has been constructed by RUSA fund.
- ❖ A new & Well equipped computer lab has been deployed by RUSA fund.
- ❖ Computerized Administrative and Admission System.
- ❖ Air Conditioner is deployed in Library.
- ❖ New Separate Toilet constructed for Girl & Boys by RUSA Fund.
- ❖ Renovation of Old Toilets.
- ❖ Fully Wi-Fi Campus.
- ❖ Whole campus is under CCTV Surveillance.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• NA	• NA

14. Whether the AQAR was placed before statutory body? Yes /No: **NA**

Name of the Statutory body: **NA** Date of meeting(s): **NA**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: **NO**

Date: **NA**

16. Whether institutional data submitted to AISHE: Yes/No: **YES**

Year: **2013-14**

Date of Submission: **DECEMBER 2013**

17. Does the Institution have Management Information System? **No**

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NA	NA	NA	NA	NA	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
Degree Program	2014		OD-H/NCN/04	2014	
Degree Program	2014		HN-H/NCN/05	2014	
Degree Program	2014		ENG-H/NCN/06	2014	
Degree Program	2014		ECO-H/NCN/07	2014	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NA	NA	NA	NA	NA	NA
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	NIL		NIL		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
NIL		NIL		NIL	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NIL			NIL		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
NO	NO	NO	NO	NO	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
FEEDBACK NOT COLLECTED					

CRITERION II -TEACHING-LEARNING AND EVALUATION						
2.1 Student Enrolment and Profile						
2.1.1 Demand Ratio during the year						
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled		
BA (HONS)	59	29		29		
BA (PASS)	48	43		43		
2.2 Catering to Student Diversity						
2.2.1. Student - Full time teacher ratio (current year data)						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses	
2013	404	NA	22	NA	22	
-						
2014						
2.3 Teaching - Learning Process						
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)						
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used	
0	05	YES	NO	NA	YES	
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)						
NA						
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio		
NA		NA		NA		
2.4 Teacher Profile and Quality						
2.4.1 Number of full time teachers appointed during the year						
No. of sanctioned positions	No. of filled positions		Vacant positions	Positions filled during the current year		No. of faculty with Ph.D
23	20		3	NIL		2
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)						

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2013-14	NIL	NIL	NIL

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA/NCN/01/1986	+3 1 st yr.	April 2014	08.11/2014
BA	BA/NCN/01/1986	+3 2 nd yr.	April 2014	21.08.2014
BA	BA/NCN/01/1986	+3 3 rd yr.	March 2014	19.05.2014

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NA

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

NA

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA/NCN/01/1986	BA	91	56	26.51

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the	Total grant	Amount received during the
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		funding Agency	sanctioned	Academic year
Major projects	NA	NA	NA	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA
Students Research Projects (other than compulsory by the College)	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other(Specify)	NA	NA	NA	NA
Total	NA	NA	NA	NA

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NA	NA	NA

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NA	NA	NA	NA	NA

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NA	NA	NA

Name of the Start-up	Nature of Start-up	Date of commencement
NA	NA	NA

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
NA	NA	NA

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph. Ds Awarded
NA	NA

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	NA	NA	NA
International	PHYSICS	1	NA

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
NA	NA

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
High Efficiency SiC Terahertz Source in Mixed Tunneling Avalanche Transit Time Mode	Pranati Panda, S.N. Padhi, G.N. Dash	WJNSE	2014		Sambalpur University	

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	NO	NO	NO	NO

Presented papers	NA	NA	NA	NA
Resource Persons	NA	NA	NA	NA

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Swachha Bharat Abhiyan	NSS	15	80
Swachha Bharat Abhiyan	NSS, YRC, CRPF	25	200
Plantation Ceremony	NSS, YRC	20	100
Road Safety Awareness	NSS, RTO, Nuapada	10	50

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NA	NA	NA	NA

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachha Bharat Abhiyan	NSS	Swachha Bharat Mission	15	80
Swachha Bharat Abhiyan	NSS, YRC, CRPF	Swachha Bharat Mission	25	200
Plantation Ceremony	NSS, YRC	Observation of Vanamahotshaba	20	100
Road Safety Awareness	NSS, RTO, Nuapada	Road Safety	10	50

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NA	NA	NA	NA

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year						
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details			Duration (From-To)	participant
NA	NA	NA			NA	NA
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year						
Organisation		Date of MoU signed	Purpose and Activities		Number of students/teachers participated under MoUs	
NA		NA	NA		NA	
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
NIL			7500995/-			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities				Existing	Newly added	
Campus area				16.12 Acres	-	
Class rooms				12	-	
Laboratories				02	-	
Seminar Halls				01	-	
Classrooms with LCD facilities				X	-	
Classrooms with Wi-Fi/ LAN				X	-	
Seminar halls with ICT facilities				X	-	
Video Centre				X	-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				X	-	
Value of the equipment purchased during the year (Rs. in Lakhs)				X	-	
Others				X	-	
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
The office administration and admission process is fully computerised						
Name of the ILMS software		Nature of automation (fully or partially)		Version	Year of automation	
NA		NA		NA	NA	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3360	304547/-	24	5655/-	3384	310202/-
Reference Books	8448	1609244/-	41	23885/-	8489	1633129/-

e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	NIL	NIL	NIL	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Library automation	NIL	NIL	NIL	NIL	NIL	NIL
Weeding (Hard & Soft)	NIL	NIL	NIL	NIL	NIL	NIL
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	6	01	No	NO	NO	YES	NO	NA	--
Added	NIL	NIL	NIL	01	NIL	NIL	NIL	NIL	--
Total	6	01	--	--	--	--	--	--	--
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
NA									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NIL					NIL				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NA		NA			NA		NA		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	469228/-		483332/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	-	NIL	NIL
Financial support from other sources			
a) National	PMS	254	-
b) International	NIL	NIL	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
NIL		-	-	NA	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2013-14	NA	NA	NA	NA	NA
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal		
NIL		NIL	NIL		
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NA	NA	NA	NA	NA	NA
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2014-15	NA	BA	POLITICAL SCIENCE	NA	NA
			HISTORY		
			EDUCATION		
			ODIA		
			HINDI		
			ENGLISH		
			ECONOMICS		
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg:					

NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)						
Items		No. of Students selected/ qualifying			Registration number/roll number for the exam	
NET		NA			NA	
SET		NA			NA	
SLET		NA			NA	
GATE		NA			NA	
GMAT		NA			NA	
CAT		NA			NA	
GRE		NA			NA	
TOFEL		NA			NA	
Civil Services		NA			NA	
State Government Services		NA			NA	
Any Other		NA			NA	
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year						
Activity		Level			Participants	
ANNUAL SPORTS		COLLEGE LEVEL			105	
5.3 Student Participation and Activities						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2013-14	NIL	NIL	NIL	NIL	NIL	NIL
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words): NA						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): NO						
5.3.2 No. of-registered enrolled Alumni: NA						
5.3.3 Alumni contribution during the year (in Rupees) : NIL						
5.3.4 Meetings/activities organized by Alumni Association : NIL						
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT						
6.1 Institutional Vision and Leadership						
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words): The objective of the institution is To promote the cause of higher education in Nuapada District by proper management of the college by initiating and implementing projects. To inculcate social, moral, ethical and democratic values among rural youth through through access to higher education.						

To develop scientific awareness in the area challenged by poverty, illiteracy and superstition.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: NO
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
❖ Curriculum Development: the faculty members of different subjects represent to the board of studies of Sambalpur University and other autonomous colleges in updating Syllabus & exam related conducting board meetings.
❖ Teaching and Learning: members of teaching staff prepare lesson plan and progress register every day. Lesson plan is based on teaching available for class instruction. The Principal reviews the plan at the end of the month, prepared by the teachers. Teachers adhered to teaching method like discussion, analysis, use of audio-visual aids, demonstration to make teaching student-centric. The library of the college is well equipped and facilities are available to students. The library has a question bank to acquaint the students with pattern of exam to make themselves exam-oriented to score well.
❖ Examination and Evaluation:- unit and monthly test along with half yearly and annual exams are held and the result and performance of the students are continuously assessed and analysed in the academic/ staff meeting for elaboration to go for innovative ways to safeguard students' academic interest.
❖ Research and Development: the faculty members are in active research work in PhD & major and minor research project to keep themselves in touch with the teaching scenario in the field of higher education.
❖ Library, ICT and Physical Infrastructure / Instrumentation: college library is the nerve centre which caters to the academic activities of both the staff and students. Students are provided with both Text Books and Reference Books. Question bank facilities are provided to enhance the knowledge and skill of the student to achieve goals in the context of higher education. Keeping in view the physical development of the students, the college, in addition to the playground has infrastructure for the games and sports to achieve excellence in university and state level. This college provides a well equipped Gymnasium for physical and mental support related to health to health to enjoy sound health. The college canteen caters to the refreshment needs of the students and staff during leisures for relaxation. Proposal has been initiated for an auditorium to fulfil the needs of the institution relating to seminar activities etc. To enhance the participation skill and stage awareness.
❖ Human Resource Management: the strategy of the college is to make the students and staff resourceful to face the new challenges of the society for awareness activities. A new substantial number of students is passing out from this college go in for higher studies in the Universities of Odisha. We conduct special career counselling classes and invite resource persons to make the students aware of the avenues open to them to shape the future course of action.
❖ Industry Interaction / Collaboration : NA
❖ Admission of Students : students are selected for admission on the basis of merit, women

students and poor students are given preference. All admissions are made as per Govt./ University guidelines through SAMS portal managed by the Deptt. Of Higher Education, Odisha					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development NA					
❖ Administration : e-admission					
❖ Finance and Accounts : NA					
❖ Student Admission and Support SAMS – 2011					
❖ Examination SAMBALPUR UNIVERSITY (2014-15)					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2013-14	NIL	NIL	NIL	NIL	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non- teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
2013-14	NA	NA	NA	NA	NA
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
NA		NA		NA	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
NA					
6.3.5 Welfare schemes for					
Teaching				NA	
Non teaching				NA	
Students				NA	
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
The institution is having a permanent mechanism for internal and external audit. The internal audit is an ungoing process having vigilant on income expenditure and the major expenditure get vaerified by local fund auditor, Govt. Of Odisha as well as by qualified registered chartered accountant that have been					

permanently appointed by Govt. And college administration. Similarly the external audit is also carried out time to time by Govt. Nominated officers of deptt. Of higher education.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
NIL		NIL		
6.4.2 Total corpus fund generated NIL				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Principal
Administrative	Yes	Local Fund Auditor	Yes	Principal, Accountant and account bursar
6.5.2 Activities and support from the Parent – Teacher Association (at least three) NIL				
6.5.3 Development programmes for support staff (at least three) NIL				
6.5.4 Post Accreditation initiative(s) (mention at least three) NIL				
6.5.5				
a. Submission of Data for AISHE portal : (Yes)				
b. Participation in NIRF : (No)				
c. ISO Certification : (No)				
d. NBA or any other quality audit : (No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2013-14	NA	NA	NA	NA

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Self-defence Training Programm for Girls'	10.12.2013 TO 21.12.2013	90	----

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: NIL

Percentage of power requirement of the College met by the renewable energy sources : NA						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			NO		NIL	
Provision for lift			NO		NIL	
Ramp/ Rails			NO		NIL	
Braille Software/facilities			NO		NIL	
Rest Rooms			NO		NIL	
Scribes for examination			NO		NIL	
Special skill development for differently abled students			NO		NIL	
Any other similar facility			NO		NIL	
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2013-14	NO	NO	NO	NO	NO	NO
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
Academic calendar		July-2014		NA		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
NA		NA			NA	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
NIL						
7.2 Best Practices: NIL						
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link						
7.3 Institutional Distinctiveness						
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words						
Emphasizing the institution's vision and mission, a whole hearted team work is made by all the teaching and non-teaching staff, to setup a trend how to become role models to achieve quality education. This institution has its own identity in the whole Western Odisha, an example in KBK region regarding conduct of various examinations not only of the institution but also of the different departments of the district as well as state.						
The teaching staff members are committed towards academic improvement as well as co curricular improvement. The institutions motto is to fulfil the needs of the underprivileged and backward students of this KBK area. Our college being						

the only district headquarters degree college has set a new trend of promoting quality education and is trying its best to compete with different colleges studded with technology and new facilities. Though our college is not financially sound, the faculty members don't grumble against their lot because they enjoy job satisfaction here. Their commitment and dedication to teaching for a good cause to remove ignorance are exemplary, the institution enjoys freedom to a degree in achieving its goals mission and objectives with paucity of funds. The demands for different programmes are increasing day by day and they require monetary assistance. But, the institution sticks to its vision of providing the need based quality education for the backward and ST, SC students at affordable fee-structure. We feel the necessity of graduation in BSC and BCOM. But we haven't got permanent concurrence and affiliation, its stands in the way of our becoming a full fledged degree college.

8. Future Plans of action for next academic year (500 words)

- To use LCD projector in class room.
- To start under graduate course in physical and biological science
- To start NCC for both boys and girls in Naval Wings
- To connect CC Roads inside the campus to different faculty building

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution **NATIONAL COLLEGE , NUAPADA**

- Name of the Head of the institution: **DR. ASHOK KUMAR PATNAIK**
- Designation: **PRINCIPAL**
- Does the institution function from own campus: **YES**
- Phone no./Alternate phone no.: **NIL**
- Mobile no.: **9861663306**
- Registered e-mail: **principalncn@gmail.com**
- Alternate e-mail : **iqacncn1978@gmail.com**
- Address : **AT- NUAPADA, PO- NUAPADA ,
PS-NUAPADA, PIN-766105,DIST-NUAPADA ,STATE-ODISHA**
- City/Town : **NUAPADA**
- State/UT : **ODISHA**
- Pin Code : **766105**

2. Institutional status:

- Affiliated / Constituent: **AFFILIATED (PERMANENT)**
- Type of Institution: **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: **Grant in AID, UGC 2F & 12B**

- Name of the Affiliating University: **SAMBALPUR UNIVERSITY, JYOTI VIHAR, BURLA**
- Name of the IQAC Co-ordinator: **SRI. KISHOR KUMAR BARIK**
- Phone no. :

Alternate phone no.

- Mobile: **9437555704**
- IQAC e-mail address: **iqacncn1978@gmail.com**
- Alternate Email address: **principalncn@gmail.com**

3. Website address: **www.nationalcollegenuapada.org.in**

Web-link of the AQAR: (Previous Academic Year): **NA**

4. Whether Academic Calendar prepared during the year? **YES**

Yes/No....., if yes, whether it is uploaded in the Institutional website: **NO**

Weblink: **www.nationalcollegenuapada.org.in**

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C++	66.4	2007	from: 2007 to: 2012
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: : **02.04.2016**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
NA	NA	NA

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for*

<i>improvements</i>	NO	
• <i>Academic Administrative Audit (AAA) conducted and its follow up action</i>		YES
• <i>Participation in NIRF</i>	NO	
• <i>ISO Certification</i>	NO	
• <i>NBA etc.</i>	NO	
• <i>Any other Quality Audit</i>	NO	

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **NO**

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: **NIL**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No **NO**

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **NO**

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

NIL

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• NA	• NA

14. Whether the AQAR was placed before statutory body? Yes /No: **NA**

Name of the Statutory body: **NA** Date of meeting(s): **NA**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: **NO**

Date:

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: **2014-15**

Date of Submission: **DECEMBER 2014**

17. Does the Institution have Management Information System? No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<ul style="list-style-type: none"> • National College Nuapada ensures result oriented and innovative curricular delivery by means of a well planned and documented process. • Our institution has developed a structured and effective implementation of the curriculum. HODS meetings are held from time to time. • Academic calendar is strictly followed. • Lesson plan and lesson notes are prepared by the faculty members. • Each department has been given the freedom to set its own course structure to impart quality education. 					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NA	NA	NA	NA	NA	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
Degree Program BA/NCN/01/1986	2014	OD-H/NCN/04	2014		
Degree Program	2014	HN-H/NCN/05	2014		
Degree Program	2014	ENG-H/NCN/06	2014		
Degree Program	2014	ECO-H/NCN/07	2014		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NA	NA	NA	NA	NA	NA
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	NIL		NIL		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					

Value added courses	Date of introduction	Number of students enrolled			
YOGA	15.01.2015	50			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NIL			NIL		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
NO	NO	NO	NO	NO	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
FEEDBACK NOT COLLECTED					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1.1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled	
BA (HONS)	59	27		27	
BA (PASS)	48	46		46	
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014-2015	463	NA	22	NA	21.04 : 1
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
0	22	NA	NO	NA	YES
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
NIL					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	

463		22		21:1	
2.4 Teacher Profile and Quality					
2.4.1 Number of full time teachers appointed during the year					
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D	
22	24	5	NIL	2	
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)					
<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>		
2014-15	Nil	Nil	Nil		
2.5 Evaluation Process and Reforms					
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year					
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination	
BA	BA/NCN/01/1986	+3 2 nd Univ Exam-2014	NA	21.08.2014	
BA	BA/NCN/01/1986	+3 1 st Univ Exam-2014	NA	08.11.2014	
BA	BA/NCN/01/1986	+3 3 rd Univ Exam-2015	NA	18.05.2015	
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)					
NA					
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)					
Academic calendar is adopted as prescribed by Sambalpur University and DHE, Govt. of Odisha, Bhubaneswar					
2.6 Student Performance and Learning Outcomes					
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)					
2.6.2 Pass percentage of students					
Programme	Program	Number of students	Number of students	Pass Percentage	

Code	me name	appeared in the final year examination	passed in final semester/year examination	
BA/NCN/01/1986	BA	83	22	26.51

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NA	NA	NA	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA
Students Research Projects (other than compulsory by the College)	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other(Specify)	NA	NA	NA	NA
Total	NA	NA	NA	NA

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NA	NA	NA

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NA	NA	NA	NA	NA

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

NA	NA	NA				
Name of the Start-up	Nature of Start-up	Date of commencement				
NA	NA	NA				
3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State	National	International				
NA	NA	NA				
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department	No. of Ph. Ds Awarded					
NA	NA					
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National	NA	NA	NA			
International	PHYSICS	1	NA			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department	No. of publication					
NA	NA					
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
High Efficiency SiC Terahertz Source in Mixed Tunneling Avalanche Transit Time	Pranati Panda, S.N. Padhi, G.N. Dash	WJNSE	2014		Sambalpur University	

Mode						
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
Attended Seminars/ Workshops	NO		YES		NO	NO
Presented papers	NA		NA		NA	NA
Resource Persons	NA		NA		NA	NA
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities			Organising unit/ agency/ collaborating agency		Number of teachers co-ordinated such activities	Number of students participated in such activities
Swachha Bharat Abhiyan			NSS, YRC, CRPF		25	200
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity		Award/recognition		Awarding bodies	No. of Students benefited	
NA		NA		NA	NA	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity		Number of teachers coordinated such activities	Number of students participated in such activities	
NA	NA	NA		NA	NA	
3.5 Collaborations						
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year						
Nature of Activity		Participant	Source of financial support		Duration	
NA		NA	NA		NA	

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year						
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details			Duration (From-To)	participant
NA	NA	NA			NA	NA
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year						
Organisation		Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs		
NA		NA	NA	NA		
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
NIL			7500995/-			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities				Existing	Newly added	
Campus area				16.2 Acr		
Class rooms				17		
Laboratories				6		
Seminar Halls				1		
Classrooms with LCD facilities				NIL		
Classrooms with Wi-Fi/ LAN				NIL		
Seminar halls with ICT facilities				NIL		
Video Centre				NIL		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				NIL		
Value of the equipment purchased during the year (Rs. in Lakhs)				NIL		
Others				NIL		
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software		Nature of automation (fully or partially)		Version	Year of automation	
NA		NA		NA	NA	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3384	310202/-	219	49823/-	3603	360025/-
Reference Books	8489	1633129/-	122	53173/-	8611	1686302/-
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	NIL	NIL	NIL	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL	NIL	NIL	NIL

Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Library automation	NIL	NIL	NIL	NIL	NIL	NIL
Weeding (Hard & Soft)	NIL	NIL	NIL	NIL	NIL	NIL
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computer s	Computer Labs	Internet	Browsin g Centres	Com puter Cent res	Office	Departmen ts	Available band width (MGBPS)	Others
Exist ing	2	NIL	YES	NO	NO	YES	NO	256KBPS	--
Adde d	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	--
Total	2	--	--	--	--	--	--	--	--
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
256KBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NIL					NIL				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NA		NA			NA		NA		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
	62401/-		7500995/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	-	NIL	NIL
Financial support from other sources			

a) National	PMS	121	-
b) International	NIL	NIL	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA	15/01/2015	50	NA

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2014-15	NA	NA	NA	NA	NA

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2014-15	NA	BA	POLITICAL SCIENCE HISTORY	NA	NA

			EDUCATION		
			ODIA		
			HINDI		
			ENGLISH		
			ECONOMICS		

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NA	NA
SET	NA	NA
SLET	NA	NA
GATE	NA	NA
GMAT	NA	NA
CAT	NA	NA
GRE	NA	NA
TOFEL	NA	NA
Civil Services	NA	NA
State Government Services	NA	NA
Any Other	NA	NA

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
ANNUAL SPORTS	COLLEGE LEVEL	105

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2014- 15	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words): NA

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): NO

5.3.2 No. of-registered enrolled Alumni: NIL

5.3.3 Alumni contribution during the year (in Rupees) : **NIL**

5.3.4 Meetings/activities organized by Alumni Association : NIL

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership					
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words): NIL					
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial: NO					
6.2 Strategy Development and Deployment					
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):					
❖ Curriculum Development: All the faculty members are advised and directed in Academic Meetings to be thoroughly in touch with their courses to be covered as reflected in the syllabus. Interface meetings with students of Academic Bursar, Principal along-with faculty members the way towards better understanding of the syllabus, valuation system, question answer pattern etc.					
❖ Teaching and Learning: Students enjoy full freedom and share their feelings with the faculty members directly. The faculty members are advised by the head of the steering committee to make them accessible to students for the desired goals and objectives to make teaching and learning reciprocal, interactive and skill development.					
❖ Examination and Evaluation: The role of mentorship becomes vital in this connection to keep students update with examination procedures so far as semesters are concerned. Performance in Internal Assessment is reviewed in Accademic Meetings every session.					
❖ Research and Development: NIL					
❖ Library, ICT and Physical Infrastructure / Instrumentation: Well furnished library with reading room facility for both students and staffs.					
❖ Human Resource Management: NA					
❖ Industry Interaction / Collaboration: NA					
❖ Admission of Students : Based on SAMS, DHE, Odisha					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development NA					
❖ Administration NA					
❖ Finance and Accounts NA					
❖ Student Admission and Support SAMS – 2011, DHE Govt. of Odisha,					
❖ Examination SAMBALPUR UNIVERSITY (2014-15)					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2014-15	NIL	NIL	NIL	NIL	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the	Title of the	Dates	No. of participants	No. of

	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff	(from-to)	(Teaching staff)	participants (Non-teaching staff)
2015	Meeting of the UGC committee		14/05/2015	4	
2015		Meeting of Non-teaching Staff	07/05/2015		14
2015	Meeting of the UGC committee		04/05/2015	4	
2015	Preparatory meeting to discuss about the visit of RD, SU		20/04/2015	8	

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
UGC Sponsored Refresher Course	1	06-11-15 to 26-11-15
UGC Sponsored Refresher Course	1	1-09-15 to 21-09-15

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
NIL	NIL	NIL	01

6.3.5 Welfare schemes for

Teaching	NA
Non teaching	NA
Students	NA

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each)

The institution has a mechanism for internal and external audit. National College, Nuapada has its own internal audit mechanism. As internal audit is an on going continuous process our income, expenditure and capital expenditure get verified by external auditors every year. Qualified internal auditors from external resources have been permanently appointed an a team of staff under them do a through check and verification of all vouchers of the transactions which are made in each financial year. Similarly an external audit is also carried out on an elaborate way as quarterly basis from time to time compliance to the information wanted by the government. Precautionary steps are also taken to maintain transparency in all transactions made by the institution.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose		
NIL	NIL			
6.4.2 Total corpus fund generated NIL				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External	Internal		
	Yes/No	Agency		
Academic	NO	NO		
Administrative	Yes	LFA, Govt. of Odisha		
		Yes/No		
		Authority		
		Principal		
		O/o, The Principal		
		Account Bursar		
6.5.2 Activities and support from the Parent – Teacher Association (at least three) NIL				
6.5.3 Development programmes for support staff (at least three) NIL				
6.5.4 Post Accreditation initiative(s) (mention at least three) NIL				
6.5.5				
a. Submission of Data for AISHE portal : (Yes)				
b. Participation in NIRF : (No)				
c. ISO Certification : (No)				
d. NBA or any other quality audit : (No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----)	Number of participants
2014-15	NA	NA	NA	NA

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Self-defence Training Programm for Girls'	15.12.2014 TO 26.12.2014	90	----

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: NIL
Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	NO	NIL
Provision for lift	NO	NIL
Ramp/ Rails	YES	NIL
Braille Software/facilities	NO	NIL
Rest Rooms	NO	NIL
Scribes for examination	NO	NIL

Special skill development for differently abled students	NO	NIL				
Any other similar facility	NO	NIL				
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2014-15	NO	NO	NO	NO	NO	NO
7.1.5 Human Values and Professional Ethics			Code of conduct (handbooks) for various stakeholders			
Title		Date of Publication		Follow up (maximum 100 words each)		
Academic Calendar		July-2014		NA		
7.1.6 Activities conducted for promotion of universal Values and Ethics			Activity		Duration (from-----to-----)	Number of participants
			NA		NA	NA
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)			NIL			
7.2 Best Practices: NIL			Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link			
7.3 Institutional Distinctiveness			Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words			
			Keeping in view the institution's vision and mission, a whole hearted endeavour is made by all starting from the non-teaching staff, to set a trend how to become role models to achieve quality education. Our institution has created its own identity in the whole of Odisha regarding conduct of various examinations not only of the institution but also of the different departments of the district including judiciary.			
			Different value added programmes and certificate courses have been introduced in shaping and strengthening the promotional activities enabling the students for their jobs and career upliftment.			
			Our faculty members are committed, engaging and service oriented. Their motto is to fulfil the needs of the underprivileged and backward students of this area. Our college being the only district headquarters degree college has set a new trend of promoting quality education and is trying its best to compete with different colleges studded with technology and new facilities. Though our college has its financial crisis, the faculty members don't grumble against their lot because they enjoy job satisfaction here. Their commitment and dedication to teaching for a good cause to remove ignorance are self explanatory with a good management to steer, the institution enjoys freedom to a degree in achieving its goals mission and objectives with paucity of funds. The demands for different programmes are increasing day by day and they require monetary assistance. True, but the institution sticks to its vision of providing the need based education for the backward students at affordable fee-structure. We feel the necessity of graduation in BSC and BCOM. But we haven't got permanent concurrence and affiliation, its stands in the way of our becoming a full fledged degree college. The philosophy of the			

college is reflected by the college crest “Tamasoma Jyotirgamaya” which bears ample testimony of removing ignorance of the people and lead them form darkness to light. Thus the thrust area of the management of the institution is to serve people of the backward classes without exploriting them under the pretext of quality education. Thus this institution is blooming into an institution dedicated to serve the cause of good education.

8. Future Plans of action for next academic year (500 words)

- To implement digital learning system
- To start under graduate course in physical and biological science
- To start NCC for both boys and girls in Naval Wings
- To connect CC Roads inside the campus to different faculty building

Name _____

Name

*Signature of the Coordinator, IQAC
Chairperson, IQAC*

Signature of the

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution **NATIONAL COLLEGE , NUAPADA**

- Name of the Head of the institution: **DR. ASHOK KUMAR PATNAIK**
- Designation: **PRINCIPAL**
- Does the institution function from own campus: **YES**
- Phone no./Alternate phone no.: **NIL**
- Mobile no.: **9861663306**
- Registered e-mail: **principalncn@gmail.com**
- Alternate e-mail : **iqacncn1978@gmail.com**
- Address : **AT- NUAPADA, PO- NUAPADA ,
PS-NUAPADA, PIN-766105,DIST-NUAPADA ,STATE-ODISHA**
- City/Town : **NUAPADA**
- State/UT : **ODISHA**
- Pin Code : **766105**

2. Institutional status:

- Affiliated / Constituent: **AFFILIATED (PERMANENT)**
- Type of Institution: **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: **Grant in AID, UGC 2F & 12B**

- Name of the Affiliating University: **SAMBALPUR UNIVERSITY, JYOTI VIHAR, BURLA**
- Name of the IQAC Co-ordinator: **SRI. KISHOR KUMAR BARIK**
- Phone no. :

Alternate phone no.

- Mobile: **9437555704**
- IQAC e-mail address: **iqacncn1978@gmail.com**
- Alternate Email address: **principalncn@gmail.com**

3. Website address: **www.nationalcollegenuapada.org.in**

Web-link of the AQAR: (Previous Academic Year): **NA**

4. Whether Academic Calendar prepared during the year? **YES**

Yes/No....., if yes, whether it is uploaded in the Institutional website: **NO**

Weblink: **www.nationalcollegenuapada.org.in**

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C++	66.4	2007	from: 2007 to: 2012
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: : **02.04.2016**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
NA	NA	NA

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for*

<i>improvements</i>	NO
• <i>Academic Administrative Audit (AAA) conducted and its follow up action</i>	NO
• <i>Participation in NIRF</i>	NO
• <i>ISO Certification</i>	NO
• <i>NBA etc.</i>	NO
• <i>Any other Quality Audit</i>	NO

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **NO**

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: **NIL**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No **NO**

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **NO**

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

❖ NA

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• NA	• NA

14. Whether the AQAR was placed before statutory body? Yes /No: **NA**

Name of the Statutory body: **NA** Date of meeting(s): **NA**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: **NO** Date:

16. Whether institutional data submitted to AISHE: Yes/No: **YES**

Year: **2014-15** Date of Submission: **January 2015**

17. Does the Institution have Management Information System? **No**

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<ul style="list-style-type: none"> • National College Nuapada ensures result oriented and innovative curricular delivery by means of a well planned and documented process. • Our institution has developed a structured and effective implementation of the curriculum. HODS meetings are held from time to time. • Academic calendar is strictly followed. • Lesson plan and lesson notes are prepared by the faculty members. 					
Each department has been given the freedom to set its own course structure to impart quality education.					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NA	NA	NA	NA	NA	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
B.A.	2016	PHIL-H/NCN/08	2016		
B.A.	2016	GEO-H/NCN/09	2016		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.A.	YES	NA	2016	YES	NA
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	NA		NA		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction		Number of students enrolled		
YOGA	15/1/2016		52		
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NA			NA		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	

No	No	No	No	No	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
Feed back not collected					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled		
BA	192	229	229		
2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015-16	566	NIL	24	NIL	NIL
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
NIL	24	YES	NIL	NIL	NIL
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
566		24		23.6 :1	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	21	04	NIL	1
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2015-16	NIL	NIL	NIL

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Program me Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	BA/NCN/01 /1986	+3 1st University Exam-2015	19.04.2016	02.11.2016
B.A.	BA/NCN/01 /1986	+3 2nd University Exam-2015	28.03.2016	21.09.2016
B.A.	BA/NCN/01 /1986	+3 3rd University Exam-2016	04.03.2016	29.04.2016

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is adapted as prescribed by Sambalpur University and DHE Govt. Of Odisha

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NA

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA/NCN/01/1986	B.A.	103	32	31.07%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) : NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NA	NA	NA	NA

Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA
Students Research Projects (other than compulsory by the College)	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other(Specify)	NA	NA	NA	NA
Total	NA	NA	NA	NA

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Refresher Course in Research Methodology	Philosophy	6TH Nov to 26th Nov 2015
Refresher Course in English	English	1st Sept to 21st Sept 2015

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NA	NA	NA	NA	NA

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NA	NA	NA

Name of the Start-up	Nature of Start-up	Date of commencement
NA	NA	NA

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
NA	NA	Certificate of Appreciation Certificate of Appreciation

3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph. Ds Awarded
NA	NA

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Physics	1	-----
International	Physics	3	-----

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
PHYSICS	3

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Effect of Disperate carrier Velocity in GaN on the Terahertz characteristics of Double Drift region Mixed Tunnelling Avalanche Transit Time Diode	G.N. Dash, Pranati Panda, S.N. Padhi	Electron Devices and Solid State Circuits	2015	NA	NA	NA
Krushna Paineekabita	S. P. Sa	NA	2015	NA	NA	NA

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Effect of Disperate carrier Velocity in GaN on the Terahertz characteristics of Double Drift region Mixed Tunnelling Avalanche Transit Time Diode	G.N. Dash, Pranati Panda, S.N. Padhi	Electron Devices and Solid State Circuits	2015	NA	NA	NA
Krushna Paineekabita	S. P. Sa	NA	2015	NA	NA	NA

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
----------------	---------------------	----------------	-------------	-------------

Attended Seminars/ Workshops	NIL	NIL	NIL	NIL
Presented papers	NIL	NIL	NIL	NIL
Resource Persons	NIL	NIL	NIL	NIL

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Plantation Ceremony	NSS, ECO Club	2015-16	25

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Winter Special Camp	NSS,	Watershed Management	6	48

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NA	NA	NA	NA

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
NA	NA	NA	NA	NA

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU	Purpose and	Number of students/teachers participated
--------------	-------------	-------------	--

	signed	Activities	under MoUs				
NIL	NIL	NIL	NIL				
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES							
4.1 Physical Facilities							
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year							
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development				
1020000/-			9014786.50/-				
4.1.2 Details of augmentation in infrastructure facilities during the year							
Facilities			Existing		Newly added		
Campus area			16.2 acrs.				
Class rooms			17				
Laboratories			06				
Seminar Halls			01				
Classrooms with LCD facilities			NIL				
Classrooms with Wi-Fi/ LAN			NIL				
Seminar halls with ICT facilities			NIL				
Video Centre			NIL				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			NIL				
Value of the equipment purchased during the year (Rs. in Lakhs)			NIL				
Others			NIL				
4.2 Library as a Learning Resource							
4.2.1 Library is automated {Integrated Library Management System -ILMS}							
Name of the ILMS software		Nature of automation (fully or partially)		Version		Year of automation	
NA		NA		NA		NA	
4.2.1 Library Services:							
		Existing		Newly added		Total	
		No.	Value	No.	Value	No.	Value
Text Books		3603	3,60,025	37	2,665	3640	3,62,690/-
Reference Books		8611	16,86,302	84	32,445	8695	17,18,747/-
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							
Library automation							
Weeding (Hard & Soft)							
Others (specify)							

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	24	1	3	NA	NA	2	NA	2 MBPS	NA
Added	NA	NA	NA	NA	NA	NA	NA	NA	NA
Total	24	1	3	NA	NA	2	NA	2 MBPS	NA
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
2 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility						Provide the link of the videos and media centre and recording facility			
NA						NA			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e – content		
NIL		NIL			NIL		NIL		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of academic facilities	Expenditure incurred on maintenance of physical facilities
6,25,712/-		9014786.50/-	
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL	NIL	NIL
Financial support from other sources			
a) National	PMS	151	-----

b) International	NA	NA	NA		
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved		
Yoga and Meditation	15 th January, 2015	52	Prachin Bharatiya Vidyasabha Gurukul Ashram, Amsena		
Personal Counselling	2016	178	Institutional Teachers		
Remedial Coaching	2016	65	Institutional Teachers		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
NA	NA	NA	NA	NA	NA
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
NIL		NIL		NIL	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2015-16	1	BA	EDN	Pt. RSU	B.Ed
2015-16	1	BA	PSC	Pt. RSU	M.A.
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/qualifying		Registration number/roll number for the exam	

NET	NA	NA
SET	NA	NA
SLET	NA	NA
GATE	NA	NA
GMAT	NA	NA
CAT	NA	NA
GRE	NA	NA
TOFEL	NA	NA
Civil Services	NA	NA
State Government Services	NA	NA
Any Other	NA	NA

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports Meet	Institutional level	311
Kabaddi Coaching	Institutional level	25

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
NA	NA	NA	NA	NA	NA	NA

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

5.3.2 No. of ~~registered~~ enrolled Alumni: NIL

5.3.3 Alumni contribution during the year (in Rupees) : NIL

5.3.4 Meetings/activities organized by Alumni Association : NIL

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: NO

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development: During debate and discussions in the Academic Meetings innovative suggestion in relation to curriculum development are invited and after weighing the pros and cons of the suggestions, the Academic Bursar after consultation with, the Principal takes steps accordingly.
❖ Teaching and Learning: As these two sides of education serve as the backbone of any educational institution is concerned no compromise is made. Efforts are made by faculty members and words of encouragement from the Governing Body and Steering Committee have delivered the goods.
❖ Examination and Evaluation: Academic excellence is depended on examination and evaluation. Hence, emphasis is always put on these two aspects enabling the institution to achieve distinction in this field for a separate identity.
❖ Research and Development: faculty members are encouraged with incentive, of course of the resource available, to go for researches and new present works to do justice to themselves in making the institution a unique one in its own field.
❖ Library, ICT and Physical Infrastructure / Instrumentation: Well furnished library with reading room facility for both students and staffs.
❖ Human Resource Management: NA
❖ Industry Interaction / Collaboration: NA
❖ Admission of Students : Based on SAMS, DHE, Govt. of Odisha
6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development NA
❖ Administration NA
❖ Finance and Accounts NA
❖ Student Admission and Support SAMS – 2011, DHE Govt. of Odisha,
❖ Examination SAMBALPUR UNIVERSITY

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL	NIL	NIL	NIL	NIL

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2015-16	Discussion for salary enhancement of different staff	Discussion for salary enhancement of different staff	31-05-2016	10	1

2015-16	RUSA-PMU meeting		06-05-2016	11	
2015-16	Meeting of the construction committee		02-04-2016	7	
2015-16	Meeting to discuss about the application of Sri S. P. Sa, Lect. in Odia		30-03-2016	4	
2015-16	Meeting of the selection committee		15-03-2016	7	
2015-16	UGC committee meeting		14-03-2016	6	
2015-16	UGC committee meeting		04-03-2016	6	
2015-16	Meeting regarding Women's Hostel		29-01-2016	10	
2015-16	Meeting in the Office of the Principal		22-06-2015	6	

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher course in Research Methodology	1	06.11.15 TO 26.11.2015
Refresher course in English	1	01.09.2015 TO 21.09.2015

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
NIL	4	NIL	NIL

6.3.5 Welfare schemes for

Teaching	
Non teaching	

Students				
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each): The institution has a mechanism for internal and external audit. National College, Nuapada has its own internal audit mechanism. As internal audit is an on going continuous process our income, expenditure and capital expenditure get verified by external auditors every year. Qualified internal auditors from external resources have been permanently appointed an a team of staff under them do a through check and verification of all vouchers of the transactions which are made in each financial year. Similarly an external audit is also carried out on an elaborate way as quarterly basis from time to time compliance to the information wanted by the government. Precautionary steps are also taken to maintain transparency in all transactions made by the institution.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
NIL		NIL		NIL
6.4.2 Total corpus fund generated : NIL				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	YES	PRINCIPAL
Administrative	YES	LFA, GOVT OF ODISHA	YES	OFFICE OF THE PRINCIPAL, ACCOUNT BURSAR
6.5.2 Activities and support from the Parent – Teacher Association (at least three): NIL				
6.5.3 Development programmes for support staff (at least three): NIL				
6.5.4 Post Accreditation initiative(s) (mention at least three): NIL				
6.5.5				
a. Submission of Data for AISHE portal : (Yes)				
b. Participation in NIRF : (No)				
c. ISO Certification : (No)				
d. NBA or any other quality audit : (No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration	Number of participants
2016	IQAC installation	02/04/2016	02/04/2016	
2016	Plantation Ceremony	04/07/2016	04/07/2016	100
2016	International Yoga Day	21/06/2016	21/06/2016	50

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Self-defence Training Programm for Girls'	18.12.2015 TO 29.12.2015	90	NIL

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: SOLAR ENGERY
Percentage of power requirement of the College met by the renewable energy sources :16.67

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	YES	1
Provision for lift	NO	
Ramp/ Rails	YES	
Braille Software/facilities	NO	
Rest Rooms	NO	
Scribes for examination	NO	
Special skill development for differently abled students	NO	
Any other similar facility	NO	

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
NIL	NIL	NIL	NIL	NIL	NIL	NIL

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Academic Calendar	July-2015	NIL

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Vivekananda Jayanti	23/01/2016	75
Swachha Bharat Abhiyan, RTI, RTE	30/06/2015 to 06/07/2015	200
Plantation Ceremony	4/7/2015	75

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1. Mobilisation for Swachha Bharat Abhiyan at college campus**
- 2. To maintenance of Green Belt Developed around the campus**

3. **Observation of Plantation Ceremony**
4. **Mobilisation to Maintain the campus free from plastic related materials.**
5. **Mobilisation to Maintain the campus free from tobacco and alcohol.**

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Need based education practice is implemented to help students realise their dreams in the age of competition. Creation of identity has become central to any institution. Hence in meetings where awareness is created among students to know, “WHO I AM” & “WHAT MY RULE IS !” in the present scenario of higher education. How to achieve the objectives, however, is given priority and preference. Attention of the students is drawn towards interactive and reciprocal ways to serve the purpose and to move ahead in the field of best practices adopted.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Keeping in view the institution’s vision and mission, a whole hearted endeavour is made by all starting from the non-teaching staff, to set a trend how to become role models to achieve quality education. Our institution has created its own identity in the whole of Odisha regarding conduct of various examinations not only of the institution but also of the different departments of the district including judiciary.

Different value added programmes and certificate courses have been introduced in shaping and strengthening the promotional activities enabling the students for their jobs and career upliftment.

Our faculty members are committed, engaging and service oriented. Their motto is to fulfil the needs of the underprivileged and backward students of this area. Our college being the only district headquarters degree college has set a new trend of promoting quality education and is trying its best to compete with different colleges studded with technology and new facilities. Though our college has its financial crisis, the faculty members don’t grumble against their lot because they enjoy job satisfaction here. Their commitment and dedication to teaching for a good cause to remove ignorance are self explanatory with a good management to steer, the institution enjoys freedom to a degree in achieving its goals mission and objectives with paucity of funds. The demands for different programmes are increasing day by day and they require monetary assistance. True, but the institution sticks to its vision of providing the need based education for the backward students at affordable fee-structure. We feel the necessity of graduation in BSC and BCOM. But we haven’t got permanent concurrence and affiliation, it stands in the way of our becoming a full fledged degree college. The philosophy of the college is reflected by the college crest “Tamasoma Jyotirgamaya” which bears ample testimony of removing ignorance of the people and lead them from darkness to light. Thus the thrust area of the management of the institution is to serve people of the backward classes without exploring them under the pretext of quality education. Thus this institution is blooming into an institution dedicated to serve the cause of good education.

8. Future Plans of action for next academic year (500 words)

Basing on the achievements and targets reached a new and innovative planner is formed to meet current demands, of course, within the resources available to the institution. In order to accomplish the works which spread to so many fields such as identity creation, eco-friendly environment, ragging free campus, academic timetable, building of strong relationships, need based education, active participation in learning the guidance of the Governing Body is sought in meetings and the Principal acting as the head of the steering committee lets the faculty members know about the future course of action.

Keeping in view the present scenario in the field of education, technology is playing a pivotal role. So we are planning to be technically equipped to get access to high quality learning in a responsive and sustainable environment inside the college campus. Attention and priority are paid to go for innovative academic experience, if possible, to face the new challenges cropping up. We are planning to promote learning through a supportive infrastructure for students to safeguards their academic interests in their journey of education form darkness to light.

Steps in the form of plantation, free plastic zone and optimization of institutional response to the changing scenario are being taken to maintain our infrastructure which caters to the needs, values and vision and mission of the institution.

How to achieve multiple learning through all round activities has drawn the attention of faculty members and faculty members are to be informed in meetings how to accommodate diverse learning styles by way of instilling and incorporating a strong bond of relationship among students and staff.

In different new programs adoption students are to be equipped with leadership skill, interview skill, personal responsibility, learning of four Ls i.e. how to learn, love to do, listen and let go the spirit etc for their search for new identity.

It is decided to trace the hidden talent in a more broader way to create an awareness among students enabling them towards their own success in relation to their skills assessment.

Consultation with different educationists and through their invitation to the institution as chief guest, guest of honour, resource person, chief speaker etc new guidelines and tips are being received for new learning and the MOUs with new different institutions will serve in this field to a great extent, as hoped and expected by the institution.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution National College, Nuapada

- Name of the Head of the institution : Dr. Ashok Kumar Patnaik
- Designation: Reader in Odia
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 9861663306
- Mobile no.: 9861663306
- Registered e-mail: principalncn@gmail.com
- Alternate e-mail : **iqacncn1978@gmail.com**
- Address : At/Po-Nuapada
- City/Town : Nuapada
- State/UT : Odisha
- Pin Code : 766105

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid, UGC 2f and 12 (B)

- Name of the Affiliating University: Sambalpur University
- Name of the IQAC Co-ordinator : Mr. Kishor Ku. Barik
- Phone no. : +919437555704

Alternate phone no.

- Mobile: +919437555704
- IQAC e-mail address: **iqacncn1978@gmail.com**
- Alternate Email address: principalncn@gmail.com

3. Website address: www.nationalcollegenuapada.org.in

Web-link of the AQAR: (Previous Academic Year): <http://www.nationalcollegenuapada.org.in/AQAR2016-17.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: No

Weblink: NA

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C++	66.40	2007	from:03/2007 to: 03/2012
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 02/04/2016

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
IQAC / AQAR		

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements

- *Academic Administrative Audit (AAA) conducted and its follow up action : YES*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website:

No

(Please upload, minutes of meetings and action taken report)

(Copy Attached)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Computer Lab with all facilities by RUSA fund.
- Air Condition installed in office building and computer lab by RUSA fund.
- Installation of 15 KVA Solar Pannel by RUSA fund.
- Installation of Xerox Machine in Administrative Block and Library.
- Installation of computer in IQAC Office.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Renovation of old building Construction of Addl. Class Room	Computer Lab with all facilities by RUSA fund

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

National College Nuapada ensures result oriented and innovative curricular delivery by means of a well planned and documented process. Our institution has adopted the curriculum overview provided by Sambalpur University. Whatever our resource potential may be, we make an endeavour to achieve the desired results in the field of institutional goals. The concern towards the students is given priority with efforts being made to provide quality education to the students.

Our institution has developed a structured and effective implementation of the curriculum. HODS meetings are held from time to time and meetings are also convened by the Academic Bursar among faculty members to discuss their lesson plans and the methods to be applied such as discussion to achieve the goals set to the best of our capacity.

Academic calendar is strictly followed and attention is given how to cover up courses on time and the Principal does justice to himself to see to it that maximum classes are held even on days where different programmes and celebration and observation are performed in the college.

Lesson plan and lesson notes are prepared by the faculty members and the Principal checks all these at the end of every month and takes note in which subjects courses have not been covered up on time and in the HODS and faculty members meetings, discussions are made to sort out the problems amicably.

Each department has been given the freedom to set its own course structure to improve quality education. Seminars are held in the different departments to give an insight how the students will benefit out of them. Attention and priority are given to the vision and mission to interlink them with the institutional vision and mission. Programme Educational Objectives (PEO) and Programme Outcomes (PO) are developed for each programme and course objectives (CO) and course outcomes are defined for each course both (theory and practical)

Gender quality, environmental sustainability human value and professional ethics are given top most priority in the curriculum to create a positive mind set among students. The institution's primary concern is for healthy environment for all the students. The curriculum is so desired by the university to help the students achieve the desired results in these fields.

The various cells such as women harassment and Anti ragging to safeguard the interest of the students wherever any problem comes as challenge. Various programmes related to human rights and Equality are conducted to create an awareness among students.

Programmes related to Voters' day Tree Plantation Cleanliness, Blood Donation etc are conducted in the college to create an awareness among students so that they can discharge their duties towards not only to the institution but also to the society and the nation at large.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NA	NA	NA	NA	NA	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
Degree Program BA/NCN/01/1986	2016	PHIL-H/NCN/08 Philosophy(self-financing)	2016		
Degree Program BA/NCN/01/1986	2016	GEO-H/NCN/09 Geography(self-financing)	2016		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
DEGREE PROGRAM	YES	NO	2016-17	YES	NO
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
No of Students	Certificate	Diploma Courses			
NA	NA	NA			
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
YOGA	2015	52			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NA			NA		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
YES	YES	YES	NO	NO	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>The feedback is analysed properly to study the current behaviour of the students to use and adjust it for the future to achieve the desired results. It is required to get ready for next plan of action. Students feedback serves as a reaction to the institution to which they are a part and analysis is required to generate innovative ideas, and way to adopt to the changing and novel academic scenario. As feedback in the form of good or bad is received, our institution tries to and makes an endeavour to</p>					

see the positive in it to make the students better in the next year around.

But this doesn't mean that whatever feedback is given by them is to be followed. In our teachers meetings we discuss about the pros and cons of the feedback and arrive at a conclusion unanimously and in sentimental and emotional cases, as the circumstances keeping in tact the good name of the institution.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	192	140	140

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016 - 2017	574	NA	24	NA	NA

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
NA	24	YES	01	NA	YES

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
574	24	12 : 287

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	22	04	03	4

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised

<i>bodies during the year)</i>			
<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2016	Shiba Prasad Sa Dr. Pranati Panda	Lect. In Odia Lect. In Physics	Participation in Seminar Ph. D.

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA/NCN/01/1986	+3 1 st Sem Exam-2016	28.03.2017	25.01.2018
BA	BA/NCN/01/1986	+3 3 rd Univ. Exam-2017	20.03.2017	17.05.2017
BA	BA/NCN/01/1986	+3 2 nd Univ Exam 2017	23.04.2017	
BA	BA/NCN/01/1986	+3 1 st Univ. Exam 2017	05.05.2017	

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NO

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Strictly the Academic calendar is followed as prescribed by Sambalpur University and DHE, Govt. of Odisha, Bhubaneswar

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink) NO

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA/NCN/01/1986	BA	78	22	28.21

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NA	NA	NA	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College				
Students Research Projects (<i>other than compulsory by the College</i>)				
International Projects				
Any other(Specify)				
Total				
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.	Date(s)		
NA	NA	NA		
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
NA	NA	NA	NA	NA
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name	Sponsored by		
NA	NA	NA		
Name of the Start-up	Nature of Start-up	Date of commencement		
NA	NA	NA		
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National	International		
01	00	03		
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department	No. of Ph. Ds Awarded			

NA		NA				
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National				NA		
International	Physics	02		NA		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
NA		NA				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Prospects of gallium nitride double drift region mixed tunneling avalanche transit time diodes for operation in F, Y and THz bands	Pranati Panda, S.N. Padhi, G.N. Dash	Journal of semiconductor	2016		Sambalpur University	
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NA	NA	NA	NA	NA	NA	NA

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :				
No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	-	01	-	-
Presented papers	-	-	-	-
Resource Persons	-	-	-	-
3.4 Extension Activities				
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year				
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities	
International Yoga Day	IQAC	10	100	
Blood Donation	IQAC	7	50	
Gandhi/Shastri Jayanti	IQAC	10	50	
Swachha Bharat Diwas	IQAC	15	130	
Vigilance Awareness week	IQAC	10	90	
Flag Day- To bring Unity and Intergrity of the Nation	IQAC	21	100	
37th Annual Athletic meet of the college was held on	IQAC		100	
Winter Special Camp by NSS	IQAC		500	
Agicultural Deveopment	IQAC		50	
Waste Water Management	IQAC		48	
Disaster Management	IQAC		48	
RTI, RTE	IQAC		48	
Vivekananda Jayanti	IQAC		48	
National Voter's Day- To Strengthen the Democracy	IQAC		75	
National Voter's Day- To Strengthen the Democracy	IQAC		100	

Cycle Rally “ABHIJAN” – 2017	IQAC		30
World Health Day	IQAC		55
Fire Fighting Disaster Management	IQAC		105
International Yoga Day	IQAC		72

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NA	NA	NA	NA

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
International Yoga Day	IQAC	International Yoga Day		100
Blood Donation	IQAC	Blood Donation		50
Gandhi/Shastri Jayanti	IQAC	Gandhi/Shastri Jayanti		50
Swachha Bharat Diwas	IQAC	Swachha Bharat Diwas		130
Vigilance Awareness week	IQAC	Vigilance Awareness week		90
Flag Day- To bring Unity and Integrity of the Nation	IQAC	Flag Day- To bring Unity and Integrity of the Nation		100
37th Annual	IQAC	37th Annual		100

Athletic meet of the college was held on		Athletic meet of the college was held on		
Winter Special Camp by NSS	IQAC	Winter Special Camp by NSS		500
Agicultural Deveopment	IQAC	Agicultura I Deveopment		50
Waste Water Management	IQAC	Waste Water Management		48
Disaster Management	IQAC	Disaster Management		48
RTI, RTE	IQAC	RTI, RTE		48
Vivekananda Jayanti	IQAC	Vivekananda Jayanti		48
National Voter's Day- To Strengthen the Democracy	IQAC	National Voter's Day- To Strengthen the Democracy		75
National Voter's Day- To Strengthen the	IQAC	National Voter's Day- To Strengthen the Democracy		100

Democracy		y		
Cycle Rally “ABHIJAN” – 2017	IQAC	Cycle Rally “ABHIJAN” – 2017		30
World Health Day	IQAC	World Health Day		55
Fire Fighting Disaster Managem ent	IQAC	Fire Fighting Disaster Managem ent		105
Internatio nal Yoga Day	IQAC	Internatio nal Yoga Day		72

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NA	NA	NA	NA

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NA	NA	NA	NA	NA

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NA	NA	NA	NA

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1200000/-	14692746.44/-

4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	16.2 Acr	
Class rooms	17	
Laboratories	6	1
Seminar Halls	1	
Classrooms with LCD facilities	NIL	
Classrooms with Wi-Fi/ LAN	NIL	
Seminar halls with ICT facilities	NIL	
Video Centre	NIL	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL	
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	
Others	NIL	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NO	NO	NO	NO

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3640	362690	233	25164	3873	387854
Reference Books	8695	1718747	188	37446	8813	1756193
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (Hard & Soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	3	Yes	YES	NO	NO	NO	NO	2 MBPS	NO
Added	23	Yes	YES	NO	NO	NO	NO	2 MBPS	NO
Total									

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)			
2 MBPS			
4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
NA		NA	
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
NA	NA	NA	NA

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
NO	14692746.44/-	NO	58,10,506/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL	NIL	NIL
Financial support from other sources			
a) National	PMS	160	NIL
b) International	NIL	NIL	NIL
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	2016	178	Institutional Teachers
Remedial Coaching	2016	65	Institutional Teachers
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year			

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2016-17	NO	NO	NO	NO	NO

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NO	NO	NO	NO	NO	NO

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2016-17		BA	History		
		BA	Political Science		
		BA	Education		
		BA	Education		
	1	BA	Odia	OSOU	PG
		BA	Hindi		
		BA	English		

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NO	NO
SET	NO	NO
SLET	NO	NO

GATE	NO	NO
GMAT	NO	NO
CAT	NO	NO
GRE	NO	NO
TOFEL	NO	NO
Civil Services	NO	NO
State Government Services	NO	NO
Any Other	NO	NO

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports Meet	Institutional	137
Kabaddi Match	Institutional	44
Badminton Match	Institutional	46
Freshers Party	Institutional	500
English Essay	Institutional	9
Odia Essay	Institutional	18
English Debate	Institutional	7
Odia Debate	Institutional	19
Patriotic Song	Institutional	5
Quiz	Institutional	14

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2016-17	NO	NO	NO	NO	NO	NO

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

NO

5.3.2 No. of ~~registered~~ enrolled Alumni:

NO

5.3.3 Alumni contribution during the year (in Rupees) :

NO

5.3.4 Meetings/activities organized by Alumni Association :

NO

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has its own mechanism for delegating authority and provides operational authority to the officers-in-charge of different functions to establish a transparent and decentralized governance system.

The Governing Body wields all the powers and rules over all the academic and operational decisions and supports the Principal as the head of the steering committee to achieve the vision and mission of the institution, Academic Bursar with his committee enjoys the power of formulating and executing the methods to be adopted and helped and assisted by the faculty members whole heartedly.

Faculty members play a major role in conducting various programmes and they get an opportunity to exhibit their skill and efficiency while making all the programmes successful to the most satisfactory expectations. Their innovative ideas and suggestions are appreciated by the Governing Body and the Principal at large and in different academic meetings, they are encouraged to go ahead in pursuit of such things to make students realise their dreams as well as to achieve the desired vision and mission of the institution.

The institution forms different committees such as Academic, Administrative, Discipline, Examinations and different monitoring cells for the implementation and improvement of the all round achievement of the institution. Emphasis is put on sports, yoga, library- strengthening, seminars, faculty exchange etc to achieve the target given by the Governing Body for the Academic Session.

The Institution has set a trend of participative management and both the staff and students are involved in various activities for a healthy and friendly fellow feeling. The Governing Body wields all the powers. True, but students and teachers enjoy freedom of speech to the utmost limit and the Governing Body always welcomes the new steps taken by student and staff and encourages them to put an end to all the differences that exist . among them for the betterment of the institution. Freedom of speech is allowed and no interference is done helping the students and staff members to improve the excellence in any field of the institution.

The Principal holds different meetings with HOD's, different committees members of both teaching and non teaching staff and with students as well for the strategies to be adopted to solve the on campus and off campus problems. He involves the office staff and encourages them as to how they can achieve excellence in their day to day duties and service towards the institution.

As meetings serve as get together and are the best means for periodic discussion of issues challenges and hurdles, the inputs from various stakeholders are received and given preference and priority to achieve the vision and mission set by the Governing Body for a better future.

Last year i.e 2018 autonomy of functional level has been given to staff members by the Governing Body and to go for new programmes and the success of the National Unity Day in the college and new programme of the Jhansirani Laxmibai's birth anniversary and Ambedkar's death anniversary celebrated as national-equality day, speaks volumes of decentralization and participative management.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: NO

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100

words each):					
❖ Curriculum Development: All the faculty members keep themselves update with their respective courses as per the syllabus. Induction classes are held by them to make them aware of the probable questions and answers. Guidance is given to students for project based methods. During debates and discussions suggestions are welcomed					
❖ Teaching and Learning: Student centric approach is adopted and followed to enhance the skills among students. Active participation of students in different meetings is given priority to create a healthy environment. Students are asked to build a strong relationship to remove the gap existing between students and teachers.					
❖ Examination and Evaluation: Each faculty has been allowed students from different sections and semesters for mentorship. Evaluation is done as per guidelines provided by the University and students performance is discussed in academic meetings and steps are taken for improvement in this context.					
Research and Development: Faculty members are encouraged by the institution to carry on research for development of their own faculty. As it is related to performance appraisal incentives are provided to faculty members in this connection.					
❖ Library, ICT and Physical Infrastructure / Instrumentation: Well furnished library with reading room facility for both students and staffs.					
❖ Human Resource Management: NA					
❖ Industry Interaction / Collaboration: NA					
❖ Admission of Students : Based on SAMS, DHE, Govt. of Odisha					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development NA					
❖ Administration NA					
❖ Finance and Accounts NA					
❖ Student Admission and Support SAMS – 2011, DHE Govt. of Odisha,					
❖ Examination SAMBALPUR UNIVERSITY					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
20 16- 17	NO	NO	NO	NO	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)

2016-17	Meeting on bifurcation		10/05/2017	3	
	Meeting on Examination (+2 & +3)		04/03/2017	23	
	Meeting on +3 Term Examination- 2017		07/02/2017	14	
	Academic staff meeting		05/01/2017	23	
	Academic staff meeting		26/12/2016	17	
	Academic staff meeting		12/11/2016	22	
	Meeting on conversion of Pass to Honours and it was resolved		01/10/2016	11	
	Academic staff meeting		21/09/2016	22	
	Meeting regarding Campus discipline		30/08/2016	9	
	Meeting regarding EPF	Meeting regarding EPF	25/08/2016	9	
	Academic staff meeting		12/08/2016	21	

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme		Number of teachers who attended	Date and Duration (from – to)
State Level Youth Red Cross Study cum Training Camp		1	26.12.16 to 30.12.16
State Level Youth Red Cross Counsellor Training Camp		1	14.09-16 to 16.09.16
First Medical Responder Training Programme		1	30-08-16 to 02.09.216
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
NIL	NIL	NIL	2
6.3.5 Welfare schemes for			
Teaching		NIL	
Non teaching		NIL	
Students		NIL	
6.4 Financial Management and Resource Mobilization			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) The institution has a mechanism for internal and external audit. National College, Nuapada has its own internal audit mechanism. As internal audit is an on going continuous process our income, expenditure and capital expenditure get verified by external auditors every year. Qualified internal auditors from external resources have been permanently appointed an a team of staff under them do a through check and verification of all vouchers of the transactions which are made in each financial year. Similarly an external audit is also carried out on an elaborate way as quarterly basis from time to time compliance to the information wanted by the government. Precautionary steps are also taken to maintain transparency in all transactions made by the institution.			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpose
NIL		NIL	NIL
6.4.2 Total corpus fund generated NIL			
6.5 Internal Quality Assurance System			
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?			
Audit Type	External		Internal
	Yes/No	Agency	Yes/No Authority
Academic	NO	NO	Yes Principal
Administrative	Yes	LFA, Govt. of Odisha	YES O/o, The Principal Account Bursar
6.5.2 Activities and support from the Parent – Teacher Association (at least three)			
NIL			
6.5.3 Development programmes for support staff (at least three)			

NIL				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes)				
b. Participation in NIRF : (No)				
c. ISO Certification : (No)				
d. NBA or any other quality audit : (No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
	IQAC installation	02.04.2016	02.04.2016	
	Plantation Ceremony	04/07/2016	04/07/2016	100
	International Yoga Day	21/06/2016	21/06/2016	50
	Blood Donation	01/10/2016	01/10/2016	50
	Gandhi/Shastri Jayanti	02/10/2016	02/10/2016	130
	Swachha Bharat Diwas	02/10/2016	02/10/2016	90
	Vigilance Awareness week	31/10/2016	31/10/2016 - 5/11/2016	100
	Flag Day- To bring Unity and Intergrity of the Nation	25.11.2016	25.11.2016	100
	37th Annual Athletic meet of the college was held on	22.12.2016	22.12.2016 to 23.12.2016	500
	Winter Special Camp by NSS	23.12.2016	23.12.2016 to 29.12.2016	50
	Agricultural Deveopment	26/12/2016	26/12/2016	48
	Waste Water Management	26/12/2016	26/12/2016	48
	Disaster Management	27/12/2016	27/12/2016	48
	RTI, RTE	28/12/2016	28/12/2016	48
	Vivekananda Jayanti	12/01/2017	12/01/2017	75
	National Voter's Day- To Strengthen the Democracy	25.01.2017	25.01.2017	100
	Cycle Rally "ABHIJAN" – 2017	18.03.2017	18.03.2017	30
	World Health Day	07.04.2017	07.04.2017	55
	Fire Fighting Disaster	18.04.2017	18.04.2017	105

	Management			
	International Yoga Day	21.06.2017	21.06.2017	72

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Self-defence Training Programm for Girls'	14.12.2016 TO 25.12.2016	90	

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources
Around 30% of the Power Requirement of this college made through solar panel.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/ Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

NIL

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
ACADEMIC CALANDER	JULY-2016	NA

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Abhiyan	18/03/2017	30

National Voter's Day- To Strengthen the Democracy	25/01/2017	100
Vivekananda Jayanti	12/01/2017	75
RTI, RTE	28/12/2016	48
Disaster Management	27/12/2016	48
Watershead Management	26/12/2016	48
Agicultural Deveopment	26/12/2016	48
Flag Day- To bring Unity and Intergrity of he Nation	25/11/2016	100
Vigilance Awareness week	31/10/2016 - 5/11/2016	100
Swachha Bharat Diwas	02/10/2016	90
Gandhi/Shastri Jayanti	02/10/2016	130
Blood Donation	01/10/2016	50
Plantation Ceremony	04/07/2016	100
International Yoga Day	21/06/2016	50

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1. Mobilisation for Swachha Bharat Abhiyan at college campus**
- 2. To maintenance of Green Belt Developed around the campus**
- 3. Observation of Plantation Ceremony**
- 4. Mobilisation to Maintain the campus free from plastic related materials.**
- 5. Mobilisation to Maintain the campus free from tobacco and alcohol.**

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

The Practice and its implementation in such programme will create a mile stone in the Indian higher education if the trainer completes the programme in the right way. He has to prepare a lesson plan with lesson notes to take classes with proper routine. Practical session should be provided to the trainers with a system of 1:2 ratio of the system available in the laboratory. Theory and Practical exam must be conducted in every month after completion of each module. The practitioners should be provided ample scope for their practical session. Feedback should be taken from each trainee about their learning methods and action plan must be taken to understand their actual need.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Keeping in view the institution's vision and mission, a whole hearted endeavour is made by all starting from the non-teaching staff, to set a trend how to become role models to achieve quality education. Our institution has created its own identity in the whole of Odisha regarding conduct of various examinations not only of the institution but also of the

different departments of the district including judiciary.

Different value added programmes and certificate courses have been introduced in shaping and strengthening the promotional activities enabling the students for their jobs and career upliftment.

Our faculty members are committed, engaging and service oriented. Their motto is to fulfil the needs of the underprivileged and backward students of this area. Our college being the only district headquarters degree college has set a new trend of promoting quality education and is trying its best to compete with different colleges studded with technology and new facilities. Though our college has its financial crisis, the faculty members don't grumble against their lot because they enjoy job satisfaction here. Their commitment and dedication to teaching for a good cause to remove ignorance are self explanatory with a good management to sleer, the institution enjoys freedom to a degree in achieving its goals mission and objectives with pancity of funds. The demands for different programmes are increasing day by day and they require monetary assistance. True , but the institution sticks to its vision of providing the need based education for the backward students at affordable fee-structure. We feel the necessity of graduation in BSC and BCOM. But we haven't got permanent concurrence and affiliation, its stands in the way of our becoming a full fledged degree college. The philosophy of the college is reflected by the college crest "Tamasoma Jyotirgamaya" which bears ample testimony of removing ignorance of the people and lead them form darkness to light. Thus the thrust area of the management of the institution is to serve people of the backward classes without exploring them under the pretext of quality education. Thus this institution is blooming into an institution dedicated to serve the cause of good education.

8. Future Plans of action for next academic year (500 words)

- Construction of mini stadium.
- Construction of hundred seated hostel.
- Construction of additional class rooms through RUSA Fund.
- Construction and Repairing of old building through RUSA Fund.
- Proposal for construction of four nos. of Smart Class Rooms.
- Proposal for installation of Water Purifier with Freezer in the staff common room.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution National College, Nuapada

- Name of the Head of the institution : Dr. Asok Kumar Patnaik

- Designation: Reader in Odia

- Does the institution function from own campus:Yes

- Phone no./Alternate phone no.: 9861663306

- Mobile no.: 9861663306

- Registered e-mail: principalncn@gmail.com

- Alternate e-mail : principalncn@gmail.com

- Address :At/Po-Nuapada

- City/Town : Nuapada

- State/UT : Odisha
- Pin Code :766105

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid, UGC 2f and 12 (B)

- Name of the Affiliating University: Sambalpur University
- Name of the IQAC Co-ordinator : Sri Kishor Kumar Barik
- Phone no. : +91 9437555704

Alternate phone no.

- Mobile: +91 9437555704
- IQAC e-mail address: iqacncn1978@gmail.com
- Alternate Email address: principalncn@gmail.com

3. Website address: www.nationalcollegenuapada.org.in

Web-link of the AQAR: (Previous Academic Year):

[http:// www.nationalcollegenuapada.org.in/AQAR2017-18](http://www.nationalcollegenuapada.org.in/AQAR2017-18)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: No

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C++	66.40	2007	from:03/2007 to: 03/2012
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 02/04/2016

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
National Voter's Day- To Strengthen the Democracy	25-01-2018	100
Vivekananda Jayanti	12-01-2018	50
Training on How to tackle Fire Hazards	30-11-2017	400
Bood Donation and Grouping	29-11-2017	50

Road Safety Awareness	29-11-2017	135
Awareness on Environmental sanitation and climate change	29-11-2017	135
Food Processing & Value addition	28-11-2017	135
First-Aid-Awareness	28-11-2017	135
Study-cum-Training Camp	28/11/2017 and 30/11/2017	135
Awareness about plastic free campaign	21/09/2017 and 22/09/2017	100
Consumer Awareness Programme	20-09-2017	25
Swachha Sankalp se Swachha Siddhi	05-09-2017	70

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements YES
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

(Please upload, minutes of meetings and action taken report)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
Certificate course in Beauty Parlour	NIL	05/04/2018, 7 days (05/04/18 to 13/04/18)	YES	YES	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
NA	NA		NA	NA	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
NA	NA	NA	NA	NA	NA
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	30 (Certificate course in beauty parlour)		NIL		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
YOGA		15/01/2017		50	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NIL			NIL		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1)Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	Yes	No	No	

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

In the meetings conducted by the Academic Bursar, all the faculty members are advised to adopt the right mind set to not to take seriously if something adverse in the feedback are treated and welcomed as opportunities for the growth of the skill of the faculty members. We adopt a gradual process and don't go for the immediate solution depending upon the need and requirement of the feedback. We go for better, positive and prudent analysis making ourselves willing to put in effort for betterment of students and the institution simultaneously. The essential elements of the feedback is put emphasis for self awareness and the desired results.

The analysis of the feedback in highly essential because it works as a planner. It is true that feedback is essentially necessary to the working as well as survival of any institution what so ever, But analysis in just like churning to find the dos and donts of the students behaviour and parents as well for strengthening the regular mechanism of the institution. This analysis provides a link to the two way flow of feedback to review the reaction and agreement as well. Analysis of feedback is thus a utilization to bring about a change in the students behaviour whatever feedback is received is analyses by the college and it helps us to improve things. We adopt a process by which the academic bursar holds time to time meetings with HODS of all the departments as well as with the different faculty members how to achieve more and how to solve the problems of the students received without being immersed in the problems and sort out quick solutions. These solutions are achieved through conducting face to face interaction with students to find new ways for ourselves and don't allow them to be rebellious and dissatisfied. It is the best way, we think, to keep them in the comfort zone. We allow them full freedom of speech.

Conclusion

The college tries its best to measure the feedback because we realise that if we fail to analyse the feedback we won't be able to manage the situation.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	192	139	139

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	540	NA	25	NA	NA

2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
NIL	25	YES	NIL	NIL	YES
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
540		22		1:4	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	25	2	1	4
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2017-18	Shiba Prasad Sa	Lect. in Odia	Tribal Festival Karma: A Folkloristic Study	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	PSC-H/NCN/01,	+3 2 nd Sem-exam-2017	10/08/2017	14/08/2018
	HIS-H/NCN/02,	+3 3 rd Sem-exam 2017	05/02/2018	NOT YET
	EDN-H/NCN/03,	+3 1 st Sem-exam-2017	03/05/2018	NOT YET
	OD-H/NCN/04,			
	HN-H/NCN/05,			
	ENG-H/NCN/06,			
	ECO-H/NCN/07,			
	PHIL-H/NCN/08,			
	GEO-H/NCN/09	+3 1 st Univ.	19.04.2018	

		Exam 2018 +3 2 nd Univ. Exam 2018	29.03.2018	
		+3 3 rd Univ. Exam2018	28.02.2018	
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
The Term end Internal Assessment is strictly followed as per the CBCS pattern implemented by Sambalpur University.				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
For different courses implement in this institution Academic Calendar is strictly adopted as prescribed by Sambalpur University and DHE Govt. Of Odisha.				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink):				
NA				
2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA/NCN/01/1986	BA	100	20	20
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NA	NA	NA	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA

Students Research Projects (other than compulsory by the College)	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other(Specify)	NA	NA	NA	NA
Total	NA	NA	NA	NA

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Seminar On Gangadharanka KavyaManasa Tapaswini: Eka Adhyayana	Odia	23-08-2017
Food Processing and Value Addition	All	28-11-2017
Environmental Sanitation and Climate Change	All	29-11-2017
Women's Emancipation in a Doll's House, Henrik Ibsen	English	19-02-2018
Workshop on How to be a smart girl	All	09-04-2018

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Appreciable Contribution to Education	Dr. Ashok Ku. Patnaik	R. S. Foundation Kh. Road	05/09/2017	Institution
Book Publication (International) "Neela Kandararu Neela Nirbana"	Shiba Prasad Sa	Rajkishor Das Athena Books, BBSR	2018	Teacher

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NIL	NIL	NIL

Name of the Start-up	Nature of Start-up	Date of commencement
NIL	NIL	NIL

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
-------	----------	---------------

NA	NA	NIL				
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department			No. of Ph. Ds Awarded			
NIL			NIL			
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National	NIL	NIL		NIL		
International	NIL	NIL		NIL		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Odia			1(International)			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NA	NA	NA	NA	NA	NA	NA
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
Attended Seminars/ Workshops	NIL		1		NIL	NI
Presented papers	NIL		NIL		NIL	NIL
Resource Persons	NIL		NIL		NIL	NIL
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities			Organising unit/ agency/ collaborating	Number of teachers co-ordinated such activities		Number of students participated in such

	agency		activities
International Yoga Day	NSS		100
National Voter's Day- To Strengthen the Democracy	NSS		100
Vivekananda Jayanti	YRC		50
Training on How to tackle Fire Hazards	YRC/NSS		400
Bood Donation and Grouping	YRC/NSS		50
Road Safety Awareness	YRC/NSS		135
Awareness on Environmental sanitation and climate change	YRC/NSS		135
Food Processing & Value addition	YRC		135
First-Aid-Awareness	YRC/NSS		135
Study-cum-Training Camp	YRC/NSS		135
Awareness about plastic free campaign	NSS		100
Consumer Awarwness Programme	NSS		25
Swachha Sankalp se Swachha Siddhi	NSS		70
Swachhata Pakhwada	NSS		150
Plantation Ceremony	NSS		100
Cleanliness Drive	NSS		100
International Yoga Day	NSS		72

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NA	NA	NA	NA

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
International Yoga Day	NSS	International Yoga Day		100
National Voter's Day- To Strengthen the Democracy	NSS	National Voter's Day- To Strengthen the Democracy		100
Vivekananda Jayanti	YRC	Vivekananda Jayanti		50
Training on How to tackle Fire Hazards	YRC/NSS	Training on How to tackle Fire Hazards		400
Bood Donation and Grouping	YRC/NSS	Bood Donation and Grouping		50
Road Safety Awareness	YRC/NSS	Road Safety Awareness		135

Awareness on Environmental sanitation and climate change	YRC/NSS	Awareness on Environmental sanitation and climate change		135
Food Processing & Value addition	YRC	Food Processing & Value addition		135
First-Aid-Awareness	YRC/NSS	First-Aid-Awareness		135
Study-cum-Training Camp	YRC/NSS	Study-cum-Training Camp		135
Awareness about plastic free campaign	NSS	Awareness about plastic free campaign		100
Consumer Awareness Programme	NSS	Consumer Awareness Programme		25
Swachha Sankalp se Swachha Siddhi	NSS	Swachha Sankalp se Swachha Siddhi		70
Swachhata Pakhwada	NSS	Swachhata Pakhwada		150
Plantation Ceremony	NSS	Plantation Ceremony		100
Cleanliness Drive	NSS	Cleanliness Drive		100
International Yoga Day	NSS	International Yoga Day		72

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
NA	NA	NA	NA

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
NA	NA	NA	NA	NA

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU	Purpose and	Number of students/teachers participated
--------------	-------------	-------------	--

	signed	Activities	under MoUs
NA	NA	NA	NA

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	10555010

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	16.2 Acr	
Class rooms	17	
Laboratories	7	
Seminar Halls	1	
Classrooms with LCD facilities	NIL	
Classrooms with Wi-Fi/ LAN	NIL	
Seminar halls with ICT facilities	NIL	
Video Centre	NIL	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL	
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	
Others	NIL	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NO	NO	NO	NO

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3873	387854/-	512	73470/-	4385	461324/-
Reference Books	8813	1756193/-	237	67202/-	9050	1823395/-
e-Books	NA	NA	NA	NA	NA	NA
Journals	NA	NA	NA	NA	NA	NA
e-Journals	NA	NA	NA	NA	NA	NA
Digital Database	NA	NA	NA	NA	NA	NA
CD & Video	NA	NA	NA	NA	NA	NA
Library automation	NA	NA	NA	NA	NA	NA
Weeding (Hard & Soft)	NA	NA	NA	NA	NA	NA
Others (specify)	NA	NA	NA	NA	NA	NA

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

Total	Compu	Internet	Browsing	Comp	Office	Departments	Available band	Others

	Computers	Computer Labs		Centres	Computer Centres			width (MGBPS)	
Existing	23	YES	YES	NO	YES	YES	YES	1 MBPS	
Added	NA	NA	NA	NA	NA	NA	NA	NA	
Total	23	YES	YES	NO	YES	YES	YES	1 MBPS	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
CC CAMERA IN CLASS ROOM, OFFICE, PRINCIPAL	NO

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
NO	NO	NO	NO

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of academic facilities	Expenditure incurred on maintenance of physical facilities
67003/-			10555010

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NA	NA	NA
Financial support from other sources			
a) National	PMS	152	NIL
b) International	NA	NA	NA

5.1.2 Number of capability enhancement and development schemes such as Soft skill development,

Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
Yoga		January - 2017	48	Prachin Bharatiya Vidyasabha Gurukul Ashram, Amsena	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	NIL	NIL	NIL	NIL	NIL
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
NIL		NIL		NIL	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	1	BA	Pol. Sc.	Balangir Law College	LLB
2017-18	1	BA	Education	G. M. University	M.A. in Edn
2017-18	1	BA	Pol. Sc.	Andhra University	B.Ed.
2017-18	1	BA	Pol. Sc.	Pt. R.S.U., CG	B.Ed.
2017-18	1	BA	Hindi	IGNOU	M.A. in Hindi
2017-18	1	BA	Pol. Sc.	Pt. R.S.U., CG	B.Ed.
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/qualifying		Registration number/roll number for the exam	

NET	NA	NA
SET	NA	NA
SLET	NA	NA
GATE	NA	NA
GMAT	NA	NA
CAT	NA	NA
GRE	NA	NA
TOFEL	NA	NA
Civil Services	NA	NA
State Government Services	NA	NA
Any Other	NA	NA

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports	Institution Level	105
Essay	Institution Level	3
Debate	Institution Level	3
Solo Dance	Institution Level	3
Group Dance	Institution Level	3
Song	Institution Level	3
Quiz	Institution Level	3

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **NO**

5.3.2 No. of ~~registered~~ enrolled Alumni: **NIL**

5.3.3 Alumni contribution during the year (in Rupees) : **NIL**

5.3.4 Meetings/activities organized by Alumni Association : **NIL**

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

NO

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ Curriculum Development: As this institution believes in a progressive curriculum, we give top priority the need-based education to the students and to the society at large. Emphasis is put on the planning of the desired outcomes of the curriculum keeping in view the goals, aims and objectives of the institution.
- ❖ Teaching and Learning: As students and teachers are lifelong learners, main concern of the institution lies in their enhancement of their skill. Faculty exchange programme in this context helps to a certain extent to have an assess to new educational environments.
- ❖ Examination and Evaluation: The guidelines given by the University are strictly followed enabling the students not to face any problems in relation to their academic achievements. The examination committee as well as in charge officers shoulder the responsibility to safeguard the students’ and staff members’ interest.
- ❖ Research and Development: Faculty members of this institution are provided incentives, ofcourse with funds permitting, to attend workshop, seminars, etc. from time to time. Study tour to places of academic interest and historical places for different projects to help them in the diversification of their knowledge.
- ❖ Library, ICT and Physical Infrastructure / Instrumentation: Well furnished library with reading room facility for both students and staffs.
- ❖ Human Resource Management: NA
- ❖ Industry Interaction / Collaboration: NA
- ❖ Admission of Students : Based on SAMS, DHE, Govt. of Odisha

6.2.2 : Implementation of e-governance in areas of operations:

- ❖ Planning and Development NA
- ❖ Administration NA
- ❖ Finance and Accounts NA
- ❖ Student Admission and Support SAMS – 2011, DHE Govt. of Odisha,
- ❖ Examination SAMBALPUR UNIVERSITY

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017-18	NA	NA	NA	NA

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017-18	NAAC duty assignment and		20/03/2018	21	

	progress				
	NAAC work and duty assignment	NAAC work and duty assignment	19/03/2018	20	3
	NAAC Genaral meeting	NAAC Genaral meeting	13/01/2018	21	13
	Workshop on NAAC	Workshop on NAAC	20/11/2017 to 21-11-2017	6	1
	Finance committe resolved to obtain affidavt from block grant employees(2009)	Finance committe resolved to obtain affidavt from block grant employees(2009)	25/07/2017		
	Meeting of the finance committe to discuss about the incentive payment to block grant employees(2009), also decided to convere meeting with old(2009) and new block grant(2014) employees separately.	Meeting of the finance committe to discuss about the incentive payment to block grant employees(2009), also decided to convere meeting with old(2009) and new block grant(2014) employees separately.	21/07/2017		
	Meeting of the selection committe	Meeting of the selection committe	06/07/2017	8	
	Meeting of the Finance committe to discuss about payment as incentives to block grant employees.	Meeting of the Finance committe to discuss about payment as incentives to block grant employees.	04/07/2017	8	
	Meeting of the Finance Committe	Meeting of the Finance Committe	05/06/2017	8	
	Progress of AQAR / IQAR	Progress of AQAR / IQAR	07/04/2017	11	1
	NAAC duty assignment and progress		20/03/2017	21	
	Progress of AQAR / IQAR	Progress of AQAR / IQAR	16/03/2017	11	1
	Meeting of all HOD's to discuss about ensueing AHSE & filling up the form.		06/11/2017	11	
	Academic staff meeting		09/10/2017	20	
	Meeting for formation of teams &team Leader for smooth	Meeting for formation of teams &team Leader for	10/08/2017	12	

	conduction of work undertaken for NAAC 2nd cycle	smooth conduction of work undertaken for NAAC 2nd cycle			
	Meeting with all HOD's		07/07/2017	14	
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
NIL		NIL		NIL	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
1		1	NIL		NIL
6.3.5 Welfare schemes for					
Teaching			NA		
Non teaching			NA		
Students			NA		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
The institution has a mechanism for internal and external audit. National College, Nuapada has its own internal audit mechanism. As internal audit is an on going continuous process our income, expenditure and capital expenditure get verified by external auditors every year. Qualified internal auditors from external resources have been permanently appointed an a team of staff under them do a through check and verification of all vouchers of the transactions which are made in each financial year. Similarly an external audit is also carried out on an elaborate way as quarterly basis from time to time as compliance to the information wanted by the government. Precautionary steps are also taken to maintain transparency in all transactions made by the institution.					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose	
NIL		NIL		NIL	
6.4.2 Total corpus fund generated NIL					
6.5 Internal Quality Assurance System					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	NO	NO	Yes	Principal	
Administrative	Yes	LFA, Govt. of Odisha	YES	O/o, The Principal Account Bursar	

6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
NIL				
6.5.3 Development programmes for support staff (at least three)				
NIL				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal : (Yes)				
b. Participation in NIRF : (No)				
c. ISO Certification : (No)				
d. NBA or any other quality audit : (No)				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2017-18	Cleanliness Drive	02/07/2017	02/07/2017	100
	Plantation Ceremony	06/07/2017	06/07/2017	100
	YRC District Committee meeting	21.07.2017	21.07.2017	23+10
	Obsrevation of Swachhata Pakhwada	01.08.2017	01.08.2017 to 15.08.2017	150
	Organization of Odia Seminar	23.08.2017	23.08.2017	55
	Interaction programme by IQAC-2017	24.08.2017	24.08.2017	100
	Obsrevation of Swachha Sankalp se Swachha Siddhi	05.09.2017	05.09.2017	70
	Consumer Awarwness Programme	20/09/2017	20/09/2017	25
	Awareness about plastic free campaign	21/09/2017	21/09/2017 and 22/09/2017	100
	Active Citizenship Programme-2017	18.11.2017	18.11.2017	100
	Organization One Day Camp-NSS	19.11.2017	19.11.2017	90
	First-Aid-Awareness	28/11/2017	28/11/2017	135
	Food Processing & Value addition	28/11/2017	28/11/2017	135

	YRC District level Study-cum-Training Camp	28.11.2017	28.11.2017 to 30.11.2017	135
	Awareness on Environmental sanitation and climate change	29/11/2017	29/11/2017	135
	Road Safety Awareness	29/11/2017	29/11/2017	135
	Bood Donation and Grouping	29/11/2017	29/11/2017	50
	Training on How to tackle Fire Hazards	30/11/2017	30/11/2017	400
	38th Annual Athletic Meet	27.12.2017	27.12.2017	500
	Vivekananda Jayanti	12/01/2018	12/01/2018	50
	National Voter's Day- To Strengthen the Democracy	25/01/2018	25/01/2018	100
	Organization of English Seminar	19.02.2018	19.02.2018	30
	Organization of Study Tour (Odia department)	18.02.2018	18.02.2018	45
	Organization of Smart Girl Programme	09.04.2018	09.04.2018	53
	Organization of Moral Values	16.04.2018	16.04.2018	100
	International Yoga Day	21.06.2018	21.06.2018	100

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Self-defence Training Programm for Girls'	04.01.2018 TO 17.01.2018	90	

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources : Around 30% of the Power Requirement of this college made through solar panel.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
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Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/ Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
NIL						

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
ACADEMIC CALANDER	JULY-2017	NA

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
NIL	NIL	NIL

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1. Maintaining the plantation at college campus**
- 2. To maintenance existing college garden**
- 3. Installation of Dustbin**
- 4. Mobilisation to Maintain the campus free from plastic related materials.**
- 5. Mobilisation to Maintain the campus free from tobacco and alcohol.**

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

One of the two best practices to be adopted is to provide financial aid to the deserving poor students, depending upon the funds interest created by the Alumni and Corpus Fund. As this institution imparts education to poverty structure SC, ST, OBC students, Governing Body is also informed regarding the implementation and it has given a green signal in this connection to add financially at least five to ten students per year.

Women empowerment being a burning issue, the institution has achieved the target giving full support to Self Defence Training Programe for lady teachers are engaged to create an awareness among girls' students for their rights to quality and to safeguard their interest on and off the campus.

The support extended by Governing Body as well as by the Steering Committee is received by the institution in this context to deliver the goods to achieve the objectives.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Keeping in view the institution's vision and mission, a whole hearted endeavour is made by all starting from the non-teaching staff, to set a trend how to become role models to achieve quality education. Our institution has created its own identity in the whole of Odisha regarding conduct of various examinations not only of the institution but also of the different departments of the district including judiciary.

Different value added programmes and certificate courses have been introduced in shaping and strengthening the promotional activities enabling the students for their jobs and career upliftment.

Our faculty members are committed, engaging and service oriented. Their motto is to fulfil the needs of the underprivileged and backward students of this area. Our college being the only district headquarters degree college has set a new trend of promoting quality education and is trying its best to compete with different colleges studded with technology and new facilities. Though our college has its financial crisis, the faculty members don't grumble against their lot because they enjoy job satisfaction here. Their commitment and dedication to teaching for a good cause to remove ignorance are self explanatory with a good management to sleer, the institution enjoys freedom to a degree in achieving its goals mission and objectives with pancy of funds. The demands for different programmes are increasing day by day and they require monetary assistance. True , but the institution sticks to its vision of providing the need based education for the backward students at affordable fee-structure. We feel the necessity of graduation in BSC and BCOM. But we haven't got permanent concurrence and affiliation, its stands in the way of our becoming a full fledged degree college. The philosophy of the college is reflected by the college crest "Tamasoma Jyotirgamaya" which bears ample testimony of removing ignorance of the people and lead them from darkness to light. Thus the thrust area of the management of the institution is to serve people of the backward classes without exploring them under the pretext of quality education. Thus this institution is blooming into an institution dedicated to serve the cause of good education.

8. Future Plans of action for next academic year (500 words)

- Repairing and maintance of the play ground with a mini stadium.
- Construction of boundary wall.
- Construction of additional class rooms through RUSA.
- Construction and Repairing of old building through RUSA.
- Proposal for construction of Smart Class Rooms.
- Proposal for installation of Water Purifier with Freezer in the student common room.
- Installation of CCTV in all class rooms and examination hall.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

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